

Booking Requirements

Concert Requirements:

- **Love Offering:** Please kindly take a love offering for Asante *during* the concert since we do not make booking/admission fees requisite. This helps Asante cover the costs of touring and reaching your community. All cheques received in the love offering can be made payable to "Asante."
- **Asante Products:** Your permission is needed for Asante to sell African products and promote child sponsorship during and/or after the concert.
- **Concert Meal:** We ask that a pre-concert hot meal be provided to the Asante team 2 hours prior to their performance if you are hosting a concert in the evening. We would request that a post-concert hot meal be provided to the Asante team if you are hosting a concert during your Sunday morning worship service.
- **Advertisement:** Please promote the concert to the best of your abilities utilizing the marketing packet provided by Asante.
- **Performance Options:** Indicate your performance length preference to the Asante Tour Coordinator. The Asante Choir offers a full performance which is approximately 75 minutes long. We can customize our performances to accommodate your venue and we also offer 15, 30, 45 or 60 minute concerts.

Housing Requirements:

If you will be housing the Asante team, we would ask that you secure host families for 15 children and up to 7 adults. This is typically 6 host homes that will house 1 chaperone and 2-3 children for 1-3 nights around the time of your hosted concert.

If the Asante team will be housed by you during the week, please provide rooms at your venue for the Asante team from approximately 9 a.m.-5 p.m. They will use these rooms for home-schooling the children and holding rehearsals. Rooms that have blackboards or whiteboards would be preferred and greatly appreciated.

The Asante Tour Coordinator will discuss further housing details with you, answer any of your questions, and give you further documentation to assist your host families in their preparation for housing the Asante team.

Personnel Requests:

- **Pastor:** Please arrive 45 minutes prior to the concert to go over the details of the concert program with the Tour Leader. You will also be given the option to attend devotions with the children 30 minutes before the concert.
- **Financial Representative:** Please be present at the concert to count the love offering in coordination with the administrator from the Asante team. **The Asante team cannot carry the cash received at the concert, therefore, please write a cheque to Asante for the amount. The cheque may be given to the Tour Administrator or mailed directly to the Asante office the week following the concert.** This procedure is requested for our mutual accountability and security.
- **Volunteers:** We rely on you to usher, help us pass out our materials, and collect the love offering during the concert since our team is small. You will receive brief training 30 minutes prior to the concert start time. We also appreciate any available assistance with set up and tear down of sound equipment.
- **Sound Technician:** Please be available to assist with setting up when the Asante team arrives if your venue has asked you to oversee the sound system preparation for the performance. We typically use our own sound system but if your venue is large, we may also request your assistance ahead of time.

Facility Requests:

- **Building:** Access to your building a minimum of 4 hours prior to an evening performance or 2 hours before a morning concert.
- **Dressing Rooms:** Provision of 3 rooms - 2 dressing rooms for the children, and another room in which to meet people and to share food before and/or after the performance. It is more convenient for us if the rooms are near the performance area since the children will have a costume change during the concert.
- **Stage:** A clear stage to perform on, if at all possible.
- **Tables:** 3 tables to sell African products and promote child sponsorships.
- **Parking:** A safe place to park a large tour bus during the concert and overnight, preferably on site of the venue.